

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Meeting Location: 4005 Port Chicago Highway, Suite 250, Concord
(925) 941-3300

AGENDA

MONDAY
June 11, 2018
7:00 PM

- I. Pledge of Allegiance and Roll Call
- II. Presentation of Service Awards
- III. Public Comments Period
- IV. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
 - A. Approval of April 16, 2018 Meeting Minutes
 - B. Accept and File Reports
 1. Personnel Report
 2. Operating Budget
 3. Fire Prevention Report
 4. Monthly Activity Reports
 5. Suppression Leave Summary
- V. Discussion Items
 - A. Declaration of Surplus Equipment – Report of May 15, 2018
 - B. Declaration of Surplus Equipment – Report of June 24, 2018
 - C. Nomination and Selection of Chair and Vice Chair
 - D. Update on Bylaws Change Proposal
- VI. Fire Chief's Report
- VII. Commissioners' Comments / Items for Future Agendas
- VIII. Next Regular Meeting Date and Time – August 13, 2018, 7:00 p.m.

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

**Advisory Fire Commission
Presentation of Service Awards**

June 11, 2018

Service Awards

Denise Cannon – 30 years (June 2, 1988)



MINUTES

April 16, 2018

The Advisory Fire Commission met at a regular meeting on Monday, April 16, 2018 at 7:02 p.m. Vice Chair Debra Galey introduced Commissioner Erel Betser and called the meeting to order, and Captain Justin Rabara led the salute to the flag.

ROLL CALL

Present: Commissioners: Erel Betser – District I
Richard “Tom” Chapman – At Large #2
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II

Fire Chief: Jeff Carman

Absent: Nat Rojanasathira – District V
Lisa Bartley – District I Alternate

SERVICE AWARDS

Fire Chief Carman and Deputy Fire Chief Broschard presented Fire Captain Justin Rabara with his 10-year service award pin.

PUBLIC COMMENTS

None

CONSENT ITEMS

A. February 26, 2018 Meeting Minutes

Commissioner Chapman made a motion to accept the minutes as written, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard; ABSENT: Rojanasathira).

B. Accept and File Reports:

1. Personnel Report – Pulled from Consent calendar and moved to Discussion Items.
2. Operating Budget – Pulled from Consent calendar and moved to Discussion Items.

3. Fire Prevention Report – Reviewed/discussed April 16, 2018 report.
4. Monthly Activity Reports – Reviewed/discussed monthly activity reports.
5. Suppression Leave Summary – Reviewed/discussed February and March reports.
6. Correspondence

Commissioner Guichard made a motion to accept and file reports (items three through five) as written, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard; ABSENT: Rojanasathira).

DISCUSSION ITEMS

- A. Personnel Report – Reviewed/discussed April 16, 2018 report. In response to a question about Fire Engineer positions being filled post-Engineer Academy, Chief Carman noted that the District is waiting for Board approval (at the April 17 meeting) to simultaneously promote all of the new Fire Engineers.

Commissioner Chapman made a motion to accept and file the Personnel Report, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard; ABSENT: Rojanasathira).

At this time, Chief Carman initiated a moment of silence in honor of Commissioner Ed Haynes who passed away on April 12, 2018. In response to the Personnel Report, Commissioner Haynes would always express concern for District suppression staff and how hard they were working.

- B. Operating Budget – Reviewed/discussed March 12, 2018 report. In response to an inquiry, Chief Carman noted that line 3619 reflects the annual charge administered by the Contra Costa County Real Estate Division for renting Station 19.

Commissioner Chapman made a motion to accept and file the Operating Budget, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard; ABSENT: Rojanasathira).

- C. Update on Monthly Activity Reports

Chief Carman confirmed that in the activity reports submitted for the February meeting the ambulance times were blended in with the turnout. The current reports reflect only the turnout times for fire apparatus.

- D. Update on Bylaws Change Proposal

Recording Secretary Ellingberg will apprise the Commissioners when the Office of the County Counsel indicates the proposal will go before the Board of Supervisors.

FIRE CHIEF'S REPORT

Reviewed/discussed the April 16, 2018 Fire Chief's report. Chief Carman also introduced Steve Hill, the District's new Public Information Officer.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Carman – U.S. flag will be at half-staff at all stations through April 18, 2018 (day of funeral service) in honor of Commissioner Haynes.

Egan – In Nevada, lift assistance is \$500 per incident. Will we do that here? Answer is that the District is looking into a similar fee for care facilities.

Meeting adjourned at 7:48 p.m. in memory of Commissioner Ed Haynes who served for 41 years on the Advisory Fire Commission. He will be missed mostly for his kindness, knowledge, and experience. Our condolences to his family and friends.

NEXT MEETING DATE AND TIME

The next meeting is scheduled for June 11, 2018, 7:00 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission
FROM: Jackie Lorrekovich, Chief of Administrative Services
SUBJECT: Personnel Report
DATE: June 11, 2018

SERVICE AWARDS

30-YEAR

Denise Cannon	Human Resources Administrator	06-02-88
---------------	-------------------------------	----------

NEW HIRES

Tracie Dutter	Fire Prevention Captain	05-16-18
Artishia Moore	Clerk-Experienced Level	06-04-18
Bradford Anderson	Fire Inspector I	06-04-18
Casey McCuaig	Fire Inspector I	06-04-18
Joseph Ottolini	Fire Inspector I	06-04-18
Calvin Plascencia	Fire Inspector I	06-04-18

PROMOTIONS

William "Bill" Sayre	Fire District Apparatus Manager	05-01-18
Blaine Christiansen	Engineer	05-02-18
Preston Cloud	Engineer	05-02-18
John Crawford	Engineer	05-02-18
Matthew DeHart	Engineer	05-02-18
Dustin Emick	Engineer	05-02-18
Gerard Garcia	Engineer	05-02-18
Michael Gorton	Engineer	05-02-18
Tom Goss	Engineer	05-02-18
Jared Ho	Engineer	05-02-18
Lontavious Johnson	Engineer	05-02-18
Scott Kerksieck	Engineer	05-02-18
Casey Kiernan	Engineer	05-02-18
Charles Kosanke	Engineer	05-02-18
Keld Lausten	Engineer	05-02-18
Jonathan Moore	Engineer	05-02-18
Alan Muraoka	Engineer	05-02-18
Andrey Obutkov	Engineer	05-02-18
Michael Ortolan	Engineer	05-02-18

PROMOTIONS (Continued)

Natividad Porras	Engineer	05-02-18
Tim Reimer	Engineer	05-02-18
Todd Roach	Engineer	05-02-18
Eric Sheffield	Engineer	05-02-18
Scott Skowronski	Engineer	05-02-18
Bryan Tarrant	Engineer	05-02-18
William Pigeon	Assistant Fire Chief – Communications Division	06-04-18

DEMOTIONS

Jonathan Lemke	Engineer	05-26-18 (Involuntary Demotion from Fire Captain)
Jacob Valdez	Firefighter	05-26-18 (Involuntary Demotion from Engineer)

SUPPRESSION STAFFING VACANCIES*

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	84	82	2
Fire Engineer	84	84	0
Firefighter	84	87	-3
TOTAL	252	253	-1

* The suppression staffing report reflects full staffing at 27 fire companies, one squad, and three STC's.

CCCFPD General Fund Expenditures Summary
FY 2017-18 (as of 5-11-2018)

Dept	Obj	Sub Obj	Description	Appropriation	Adj	Expenditures	Encumbr	Balance	% Used
0952	6000	6201	GENERAL INVENTORY CLEAR	0	0	418,604	0	-418,604	
0952	6000	6203	FUEL INVENTORY CLEARING	0	0	36,953	0	-36,953	
0952	6000	6205	PARTS INVENTORY CLEARING	0	0	428,770	0	-428,770	
	6000	Total		0	0	884,327	0	-884,327	
7300	1000	1011	PERMANENT SALARIES	38,943,585	0	31,177,769	0	7,765,816	1
7300	1000	1013	TEMPORARY SALARIES	275,000	0	372,241	0	-97,241	1
7300	1000	1014	PERMANENT OVERTIME	10,815,395	0	10,212,241	0	603,154	1
7300	1000	1015	DEFERRED COMP CTY CONTRB	25,000	0	27,956	0	-2,956	1
7300	1000	1019	COMP & S D I RECOVERIES	0	0	-469,887	0	469,887	
7300	1000	1042	F.I.C.A.	718,322	0	633,395	0	84,927	1
7300	1000	1044	RETIREMENT EXPENSE	26,267,568	0	21,164,955	0	5,102,613	1
7300	1000	1046	EXCESS RETIREMENT BENEFIT	80,000	0	89,969	0	-9,969	1
7300	1000	1060	EMPLOYEE GROUP INSURANCE	5,877,626	0	4,498,780	0	1,378,846	1
7300	1000	1061	RETIREE HEALTH INSURANCE	5,365,000	0	4,289,276	0	1,075,724	1
7300	1000	1062	OPEB PRE-PAY	1,959,289	0	1,469,467	0	489,822	1
7300	1000	1063	UNEMPLOYMENT INSURANCE	0	0	8,634	0	-8,634	
7300	1000	1070	WORKERS COMPENSATION INS	3,702,169	0	3,982,282	0	-280,113	1
	1000	Total		94,028,954	0	77,457,078	0	16,571,876	1
7300	2000	2100	OFFICE EXPENSE	137,060	0	84,804	0	52,256	1
7300	2000	2102	BOOKS-PERIODICLS-SUBSCRPT	25,925	0	15,134	0	10,791	1
7300	2000	2103	POSTAGE	0	0	11	0	-11	
7300	2000	2110	COMMUNICATIONS	595,250	0	590,771	0	4,479	1
7300	2000	2120	UTILITIES	508,450	0	383,027	0	125,423	1
7300	2000	2130	SMALL TOOLS & INSTRUMENTS	58,270	0	20,583	0	37,687	0
7300	2000	2131	MINOR FURNITURE/EQUIPMENT	431,700	390,000	476,361	133,197	212,142	1
7300	2000	2132	MINOR COMPUTER EQUIPMENT	201,050	0	203,029	0	-1,979	1
7300	2000	2140	MEDICAL & LAB SUPPLIES	173,200	0	208,429	0	-35,229	1
7300	2000	2150	FOOD	28,530	0	34,512	0	-5,982	1
7300	2000	2160	CLOTHING & PERSONAL SUPPL	566,500	0	816,702	0	-250,202	1 (1)
7300	2000	2170	HOUSEHOLD EXPENSE	288,310	0	233,767	0	54,543	1
7300	2000	2190	PUBLICATNS & LEGL NOTICES	3,700	0	3,361	0	339	1
7300	2000	2200	MEMBERSHIPS	15,455	0	15,837	0	-382	1
7300	2000	2250	RENTS & LEASES -EQUIPMENT	417,965	0	344,484	0	73,481	1
7300	2000	2251	COMPUTER SOFTWARE COST	373,890	0	186,927	0	186,963	0
7300	2000	2260	RENTS & LEASES -PROPERTY	409,300	0	5,892	0	403,408	0
7300	2000	2270	MAINTENANCE -EQUIPMENT	329,700	3,156	223,035	0	109,821	1
7300	2000	2271	VEHICLE REPAIRS	693,350	-5,000	515,283	0	173,067	1
7300	2000	2272	VEHICLE FUEL/OIL	413,500	0	379,573	0	33,927	1
7300	2000	2273	CNTRL GARAGE TIRES	125,000	0	127,377	0	-2,377	1
7300	2000	2281	MAINTENANCE OF BUILDINGS	1,612,050	0	621,612	0	990,438	0
7300	2000	2282	GROUNDS MAINTENANCE	556,970	0	145,309	0	411,661	0
7300	2000	2300	TRANSPORTATION AND TRAVEL	10,007	0	6,666	0	3,341	1
7300	2000	2301	AUTO MILEAGE EMPLOYEES	3,000	0	858	0	2,142	0
7300	2000	2303	OTHER TRAVEL EMPLOYEES	289,450	0	105,788	0	183,662	0
7300	2000	2310	NON CNTY PROF SPCLZD SVCS	897,555	0	714,239	0	183,316	1
7300	2000	2314	CONTRACTED TEMPORARY HELP	42,870	5,862	22,954	27,170	-1,392	0
7300	2000	2360	INSURANCE	5	0	6	0	-1	1
7300	2000	2467	TRAINING & REGISTRATIONS	38,800	0	56,008	0	-17,208	1 (2)
7300	2000	2474	FIRE FIGHTING SUPPLIES	684,425	25,000	510,390	27,319	171,716	1
7300	2000	2477	ED SUPPLIES AND COURSES	82,250	0	101,471	0	-19,221	1
7300	2000	2479	OTHER SPECIAL DPMTAL EXP	21,750	0	7,742	0	14,008	0
7300	2000	2490	MISC SERVICES & SUPPLIES	34,800	0	36,705	0	-1,905	1
	2000	Total		10,070,037	419,018	7,198,646	187,687	3,102,723	1
7300	3000	3505	RETIRE OTH LONG TERM DEBT	1,337,675	0	1,362,007	0	-24,332	1

**CCCFPD General Fund Expenditures Summary
FY 2017-18 (as of 5-11-2018)**

7300	3000	3515	INT ON OTH LONG TERM DEBT	391,445	0	488,903	0	-97,458	1
7300	3000	3520	INT ON NOTES & WARRANTS	0	0	-25	0	25	
7300	3000	3530	TAXES & ASSESSMENTS	36,000	0	20,328	0	15,672	1
7300	3000	3611	INTERFUND EXP - GOV/GOV	2,318,250	0	2,107,431	0	210,819	1
7300	3000	3614	DOIT PHONE EXCHANGE	71,940	0	56,567	0	15,373	1
7300	3000	3615	DOIT DATA PROC SVCS	173,836	0	142,371	0	31,465	1
7300	3000	3616	DOIT DATA PROC SUPPLY	2,000	0	1,078	0	922	1
7300	3000	3617	DOIT MNTN RADIO EQMT	40,000	0	14,847	0	25,153	0
7300	3000	3618	DOIT OTHER TELCOM CHARGES	0	0	941	0	-941	
7300	3000	3619	GEN SVC-BLDG OCPNCY COSTS	28,760	0	284,015	0	-255,255	10 (3)
7300	3000	3620	GEN SVC-REQUESTED MNTCE	12,000	0	8,633	0	3,367	1
7300	3000	3622	GEN SVC-OTHER GS CHARGES	182,730	0	1,140,436	0	-957,706	6 (4)
7300	3000	3626	INFO SECURITY CHG	36,947	0	24,631	0	12,316	1
		3000 Total		4,631,583	0	5,652,163	0	-1,020,580	1
7300	4000	4708	CCCFIRE ADMIN IMPROVMENTS	0	75,000	44,294	0	30,706	1
7300	4000	4951	OFFICE EQUIP & FURNITURE	90,000	0	45,377	0	44,623	1
7300	4000	4953	AUTOS & TRUCKS	10,000	5,000	25,133	0	-10,133	2 (5)
7300	4000	4954	MEDICAL & LAB EQUIPMENT	50,000	0	0	52,588	-2,588	0
7300	4000	4955	RADIO & COMMUNICATN EQUIP	122,500	125,788	133,594	11,663	103,031	1
7300	4000	4956	TOOLS & SUNDRY EQUIPMENT	150,300	595,483	276,082	434,599	35,101	0
7300	4000	4971	CAPITALIZED SOFTWARE	50,000	-50,000	0	0	0	
		4000 Total		472,800	751,270	524,479	498,850	200,742	0
7300	5000	5011	REIMBURSEMENTS-GOV/GOV	14,782,311	0	14,782,527	0	-216	1
7300	5000	5016	TRANSFERS - GOV/GOV	2,600,630	0	2,600,630	0	0	1
		5000 Total		17,382,941	0	17,383,157	0	-216	1
		Grand Total		126,586,315	1,170,288	109,099,850	686,536	17,970,217	1

- (1) Personal Protective Equipment usage from inventory supplies.
- (2) Training classes (e.g. onsite sexual harassment & discrimination training)
- (3) Garcia Ranch Road and Port Chicago Hwy.
- (4) GS charges for property (e.g. new lease for Admin Office)
- (5) ATV charged to 7300 instead of 7040



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MEMORANDUM

TO: Jeff Carman, Fire Chief
Lewis Broschard, Deputy Fire Chief

FROM: Robert Marshall, Fire Marshal

SUBJECT: Advisory Fire Commission Fire Prevention Bureau Report
for February and March 2018

DATE: June 11, 2018

April 2018:

	Engineering	Code Enforcement
Inspections	495	417
Plan reviews	260	
Pub Ed Events	8	
Vegetation Inspections	0	
Investigations	30	

May 2018:

	Engineering	Code Enforcement
Inspections	478	313
Plan reviews	310	
Pub Ed Events	9	
Vegetation Inspections	0	
Investigations	90	

Incident Response by Station

(04/01/2018 ~ 04/30/2018)

(05/01/18 ~ 05/31/18)

Station	Runs	Runs/Day	Code 3
6	510	17	416
1	364	12.13	266
70	355	11.83	309
81	319	10.63	277
5	271	9.03	218
82	270	9	231
83	248	8.27	221
85	236	7.87	195
9	233	7.77	193
84	227	7.57	193
88	208	6.93	178
86	196	6.53	170
8	189	6.3	142
3	179	5.97	159
10	176	5.87	142
14	156	5.2	135
69	149	4.97	119
2	144	4.8	103
13	144	4.8	111
15	138	4.6	103
87	138	4.6	116
7	84	2.8	54
11	78	2.6	56
22	75	2.5	53
17	55	1.83	39
19	1	0.03	1
	5143	171.43	4200

Station	Runs	Runs/Day	Code 3
6	552	17.81	428
70	393	12.68	349
1	360	11.61	253
81	345	11.13	299
85	303	9.77	269
83	283	9.13	245
9	282	9.1	240
82	262	8.45	231
84	254	8.19	222
5	244	7.87	189
88	231	7.45	196
86	206	6.65	174
10	178	5.74	145
3	173	5.58	150
8	169	5.45	127
13	161	5.19	122
87	156	5.03	132
2	145	4.68	112
14	142	4.58	112
69	126	4.06	107
15	119	3.84	85
11	91	2.94	72
7	79	2.55	60
22	76	2.45	55
17	61	1.97	46
19	4	0.13	3
	5395	174.03	4423

Incident Response by Company

(04/01/2018 ~ 04/30/2018)

(05/01/18 ~ 05/31/18)

Unit	Runs	Runs/Day	Code 3
E106	358	11.93	311
E181	317	10.57	275
E105	271	9.03	218
E182	246	8.2	207
T183	245	8.17	218
E185	235	7.83	194
E109	231	7.7	191
E101	227	7.57	181
T184	227	7.57	193
E170	222	7.4	184
E188	207	6.9	177
E186	194	6.47	168
E108	189	6.3	142
E103	179	5.97	159
T106	152	5.07	105
E102	143	4.77	102
E113	142	4.73	110
E115	138	4.6	103
E187	138	4.6	116
T101	137	4.57	85
E169	135	4.5	105
E110	134	4.47	100
SQ70	133	4.43	125
T114	117	3.9	99
E107	79	2.63	49
E111	78	2.6	56
E122	72	2.4	50
E117	55	1.83	39
E114	39	1.3	36
R10	39	1.3	39
R82	23	0.77	23
R369	12	0.4	12
BS107	5	0.17	5
E322	3	0.1	3
E383	3	0.1	3
R310	3	0.1	3
E309	2	0.07	2
E313	2	0.07	1
E369	2	0.07	2
E381	2	0.07	2
E386	2	0.07	2
E302	1	0.03	1
E319	1	0.03	1
E385	1	0.03	1
E388	1	0.03	1
R382	1	0.03	1
	5143	171.43	4200

Unit	Runs	Runs/Day	Code 3
E106	364	11.74	299
E181	338	10.9	292
E185	297	9.58	263
E109	278	8.97	236
T183	270	8.71	233
T184	254	8.19	222
E182	252	8.13	221
E105	244	7.87	189
E170	242	7.81	208
E188	222	7.16	187
E101	220	7.1	166
E186	202	6.52	170
T106	188	6.06	129
E103	173	5.58	150
E108	167	5.39	125
E113	160	5.16	121
E187	156	5.03	132
SQ70	151	4.87	141
E110	144	4.65	111
T101	140	4.52	87
E102	137	4.42	105
T114	121	3.9	97
E169	117	3.77	99
E115	115	3.71	81
E111	87	2.81	68
E122	74	2.39	53
E107	70	2.26	51
E117	61	1.97	46
R10	32	1.03	32
E114	21	0.68	15
E383	13	0.42	12
BS107	9	0.29	9
E388	9	0.29	9
R369	9	0.29	8
R82	9	0.29	9
E302	8	0.26	7
E381	7	0.23	7
E385	6	0.19	6
E309	4	0.13	4
E311	4	0.13	4
E315	4	0.13	4
E319	4	0.13	3
E386	4	0.13	4
E308	2	0.06	2
E322	2	0.06	2
R310	2	0.06	2
E313	1	0.03	1
R382	1	0.03	1
	5395	174.03	4423

Contra Costa County Fire Protection District

Station Summary

Year: 2018

Month: 5

File

Code 3

Area	City	Code	Mutual	Auto	Struc.	Veg.	Other	EMS	Public	Mistaken	False	Other	Total	PP - FD	FD - FE	FE - FA	Total	
		3 Calls	Aid	Aid				Rescue	Service	Alarm	Alarm	NF	Processing	Processing	Turnout	Travel	Response	
01	Walnut Creek	140	0	1	3	0	1	107	2	16	43	18	0	190	01:35	01:34	03:58	07:06
02	Pleasant Hill	92	0	0	2	0	0	86	3	13	9	4	1	118	01:21	01:38	04:28	07:15
03	Walnut Creek	146	0	0	0	0	0	129	1	9	22	5	0	166	01:26	01:48	04:55	08:12
04	Walnut Creek	23	0	10	0	0	1	18	1	0	8	5	1	34	01:34	01:36	06:24	10:21
05	Pleasant Hill	118	0	1	0	0	3	100	4	14	21	11	0	153	01:33	01:39	04:15	07:26
06	Concord	288	0	1	3	2	7	235	5	20	65	16	0	353	01:27	01:20	04:26	07:09
07	Walnut Creek	56	0	0	0	0	3	45	0	7	14	3	0	72	01:19	01:30	04:57	07:37
08	Concord	105	0	1	0	0	3	95	2	12	18	7	0	137	01:27	01:45	04:00	06:59
09	Pacheco	194	0	0	4	2	5	128	0	10	60	12	0	221	01:29	01:40	04:56	08:08
10	Concord	85	0	0	0	0	1	74	4	10	19	3	0	111	01:35	01:41	04:06	07:37
11	Clayton	56	0	1	1	0	1	44	4	5	16	1	1	73	01:27	01:22	04:57	07:32
12	Martinez	72	1	0	1	1	2	53	4	1	27	3	0	92	01:28	01:44	05:57	09:18
13	Martinez	47	0	2	0	1	3	25	2	3	18	5	0	57	01:15	01:44	05:54	08:34
14	Martinez	58	0	1	1	1	1	50	0	4	13	1	0	71	01:24	01:47	04:35	07:37
15	Lafayette	58	0	7	1	0	1	46	2	11	13	7	0	81	01:37	01:42	04:06	07:17
16	Lafayette	17	0	16	1	0	0	13	2	0	1	0	6	23	01:37	01:14	06:00	08:49
17	Lafayette	18	0	0	1	0	1	15	0	2	1	1	0	21	01:31	02:03	05:09	08:44
18	Clyde	8	0	0	0	0	0	6	0	0	2	0	0	8	01:54	01:41	07:26	11:07
19	Martinez	2	0	3	0	0	0	1	0	0	2	0	0	3	00:40	02:06	13:31	
21	Concord	49	0	0	0	0	1	44	0	2	8	2	0	57	01:33	01:34	05:48	09:25
22	Concord	24	0	0	0	0	0	19	0	3	8	2	0	32	01:29	01:23	04:43	07:33
69	El Sobrante	70	0	31	0	0	1	60	7	2	13	1	3	87	01:25	01:53	04:42	07:48
70	San Pablo	261	0	86	2	1	19	206	5	9	45	6	6	299	01:41	01:41	04:14	07:40
81	Antioch	240	0	8	5	6	10	165	4	12	66	9	0	277	01:27	01:28	04:37	07:28
82	Antioch	167	0	2	0	1	5	132	3	5	37	6	0	189	01:29	01:41	04:34	07:46
83	Antioch	186	0	0	2	4	7	152	2	9	25	6	1	208	01:32	01:33	04:25	07:35
84	Pittsburg	102	0	2	2	2	3	66	4	1	32	6	0	116	01:23	01:34	05:11	08:16
85	Pittsburg	228	0	0	3	4	8	163	5	11	52	13	0	259	01:24	01:37	04:24	07:14
86	Bay Point	153	0	1	0	2	9	123	1	7	34	2	1	179	01:24	01:40	05:02	08:04
87	Pittsburg	74	0	0	0	1	4	59	1	4	15	2	0	86	01:23	01:57	04:40	07:46
88	Antioch	113	0	3	1	1	7	89	4	11	19	4	1	137	01:22	01:35	04:56	07:42
CON		4	3	4	0	1	0	3	0	2	0	0	0	6	01:32	01:14	04:38	07:24
**Other		152	2	173	7	5	6	62	5	4	78	4	2	173	01:14	01:04	06:22	08:32
		3406	6	354	40	35	113	2613	77	219	804	165	23	4089				

Time caps: Yes

Processing: 5:00 mins;

Turnout: 4:00 mins;

Travel: 14:00 mins;

Total Response: 16:00 mins

(Revised on 03/27/2018)

Contra Costa County Fire Protection District

Station Summary

Year: 2018

Month: 4

Area	City	Code	Fire			Struc.	Veg.	Other	EMS			Public			Mistaken			Other	Total	PP - FD	FD - FE	FE - FA	Total
			3 Calls	Mutual Aid	Auto Aid				Rescue	Hazard	Service	Alarm	Alarm	False	NF	Processing	Turnout						
01	Walnut Creek	154	0	0	1	2	0	3	101	3	12	60	9	0	190	01:33	01:34	03:36	06:53				
02	Pleasant Hill	85	0	0	0	0	0	2	73	1	6	21	12	0	115	01:34	01:40	04:26	07:43				
03	Walnut Creek	159	0	0	0	1	0	0	150	2	5	10	6	0	174	01:38	01:49	04:46	08:04				
04	Walnut Creek	22	0	0	5	0	0	1	15	0	2	7	1	0	26	01:22	01:35	06:51	10:05				
05	Pleasant Hill	148	0	0	0	0	0	3	133	6	5	23	8	0	178	01:31	01:37	03:50	06:55				
06	Concord	288	0	0	0	4	2	4	211	5	18	74	14	0	332	01:29	01:32	04:40	07:42				
07	Walnut Creek	51	0	0	0	1	0	1	43	3	7	14	5	0	74	01:31	01:39	05:04	08:00				
08	Concord	134	0	0	0	2	0	1	117	5	11	32	4	0	172	01:26	01:33	04:31	07:33				
09	Pacheco	156	0	0	0	2	0	0	99	2	3	69	7	0	182	01:35	01:42	05:16	08:32				
10	Concord	71	0	0	0	0	0	0	65	5	4	14	2	0	90	01:20	01:38	03:45	06:47				
11	Clayton	51	0	0	1	0	1	1	46	1	4	13	7	0	73	01:29	01:36	04:48	07:45				
12	Martinez	62	0	0	1	2	0	2	42	3	1	24	2	0	76	01:20	02:01	06:34	09:51				
13	Martinez	44	0	0	1	1	0	0	36	0	6	13	5	0	61	01:30	01:48	05:07	08:08				
14	Martinez	69	0	0	1	1	1	1	56	1	6	11	2	0	79	01:27	01:44	04:07	07:14				
15	Lafayette	61	0	0	5	0	0	1	53	7	6	12	7	1	87	01:20	01:38	05:03	07:52				
16	Lafayette	17	0	0	15	0	0	0	17	1	0	3	1	5	27	01:48	01:28	05:42	09:01				
17	Lafayette	14	0	0	2	1	1	0	10	1	0	4	1	0	17	01:22	02:16	03:30	06:51				
18	Clyde	12	0	0	0	0	0	1	8	0	0	4	0	0	13	01:34	01:43	08:04	11:17				
19	Martinez	1	0	0	1	0	0	0	1	0	0	0	0	0	1	01:24	00:54						
21	Concord	63	0	0	0	0	0	2	56	1	3	9	1	0	72	01:19	01:46	05:58	08:47				
22	Concord	20	0	0	0	0	0	0	15	1	1	5	2	0	24	01:09	01:29	04:37	07:22				
69	El Sobrante	78	0	0	27	0	0	1	67	4	1	14	3	2	92	01:34	01:54	04:02	07:32				
70	San Pablo	257	0	0	98	3	1	5	214	10	6	48	10	5	302	01:39	01:47	04:09	07:45				
81	Antioch	241	0	0	3	4	3	3	190	5	9	48	7	0	269	01:29	01:38	04:00	07:08				
82	Antioch	149	0	0	1	2	1	2	117	5	9	36	3	0	175	01:24	01:44	04:21	07:39				
83	Antioch	179	0	0	0	3	0	9	144	0	9	32	6	0	203	01:29	01:39	04:05	07:14				
84	Pittsburg	72	0	0	0	1	0	5	43	1	4	24	3	0	81	01:23	01:51	05:19	08:07				
85	Pittsburg	180	0	0	0	1	0	3	142	4	6	46	6	0	208	01:27	01:42	04:17	07:22				
86	Bay Point	155	0	0	0	0	0	3	133	2	6	25	6	0	175	01:27	01:54	05:02	08:19				
87	Pittsburg	82	0	0	0	1	0	0	62	0	2	21	3	0	89	01:13	01:42	05:07	07:56				
88	Antioch	112	0	0	9	1	2	7	69	2	5	33	5	0	124	01:21	01:34	04:51	07:40				
**Other		129	1	1	146	5	0	6	56	0	3	72	3	1	146	01:17	01:06	05:48	08:08				
		3316	1	1	317	38	11	67	2584	81	160	821	151	14	3927								

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins

(Revised on 03/27/2018)



CONTRA COSTA COUNTY Fire Protection District



Home | [Operations](#) | [EMS](#) | [Support Services](#) | [Administration](#)
Aid Provided (4/1/2018 - 4/30/2018)

- Apparatus
- Automatic Aid Agreements
- After Action Review - SP
- After Action Review
- Fuel Log
- Bid Assignment
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- NFIRS
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Wildland Firefighting Program
- Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	27/36	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	20/21	2/2	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CON	56/92	-	0/0	0/0	9/11	27/37	22/29	56/60	3/3
CRK	0/0	2/2	-	0/0	0/0	2/4	11/17	0/0	0/0
ECR	0/0	9/10	0/0	-	4/4	3/4	5/5	31/39	0/0
MOR	0/0	23/38	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	5/5	0/0	0/0	0/0	-	18/18	0/0	0/0
RDO	0/0	3/3	2/2	0/0	0/0	23/28	-	0/0	0/0
RMD	2/2	137/165	0/0	42/50	0/0	1/1	0/0	-	0/0
SRM	0/0	9/9	0/0	0/0	0/0	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	5	10
POE	Contract	CRK	1	2
POE	Contract	ECR	1	2
POE	Contract	POE	38	38
POE	Contract	RDO	3	3

CCCFPD © 2003



Home | **Operations** | EMS | Support Services | Administration
 Aid Provided (5/1/2018 - 5/31/2018)

- Apparatus
- Automatic Aid Agreements
- After Action Review - SP
- After Action Review
- Fuel Log
- Bid Assignment
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- NFIRS
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Wildland Firefighting Program
- Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	32/36	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	36/43	3/7	0/0	0/0	1/2	0/0	1/3	0/0	0/0
CON	75/139	-	6/6	1/2	14/21	18/21	16/26	75/81	3/3
CRK	0/0	3/5	-	0/0	1/1	0/0	10/13	0/0	0/0
ECR	0/0	7/8	0/0	-	1/2	1/1	4/4	61/75	0/0
MOR	0/0	34/60	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	5/5	2/2	0/0	0/0	-	16/16	0/0	0/0
RDO	0/0	4/5	8/13	0/0	0/0	22/29	-	0/0	0/0
RMD	0/0	139/164	1/2	28/37	1/1	0/0	0/0	-	0/0
SRM	0/0	17/17	0/0	0/0	1/1	0/0	0/0	0/0	-
TNT	3/3	4/6	0/0	0/0	1/1	0/0	0/0	0/0	0/0

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	6	10
POE	Contract	ECR	1	1
POE	Contract	POE	41	42
POE	Contract	RDO	2	3

CCCFPD © 2003

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
5	SAT	A	6.0	10.5	4.0	0.0	20.5	24.5	13.0	
6	SUN	A	1.0	10.0	4.0	0.5	15.5	18.5	3.0	0.5 SPEC
11	FRI	A	5.0	8.5	4.0	1.0	18.5	21.0	13.5	1.0 SPEC
12	SAT	A	4.0	9.5	4.0	0.0	17.5	20.0	10.5	
17	THU	A	9.5	3.0	4.0	1.0	17.5	20.0	2.0	1.0 SPEC
18	FRI	A	3.0	4.5	4.0	1.0	12.5	15.5	5.5	1.0 SPEC
23	WED	A	3.5	1.5	3.5	1.5	10.0	10.5	0.0	0.5 JD, 1.0 SPEC
24	THU	A	3.0	4.0	3.5	1.0	11.5	11.5	0.0	1.0 SPEC
29	TUE	A	4.5	2.0	3.5	4.0	14.0	11.0	0.0	4.0 SPEC
30	WED	A	3.0	1.0	2.5	4.0	10.5	7.5	0.0	4.0 SPEC
1	TUE	B	2.5	3.0	1.5	2.5	9.5	13.0	0.0	1.0 LOA, 1.5 SPEC
2	WED	B	3.0	3.5	1.5	2.5	10.5	16.5	2.5	1.0 LOA, 1.5 SPEC
7	MON	B	5.0	4.0	1.5	2.0	12.5	18.0	7.0	1.0 LOA, 1.0 SPEC
8	TUE	B	2.5	3.0	1.5	2.0	9.0	14.0	3.0	1.0 LOA, 1.0 SPEC
13	SUN	B	0.0	9.0	1.5	3.0	13.5	19.0	10.0	1.0 AL, 1.0 LOA, 1.0 SPEC
14	MON	B	0.0	3.0	1.5	4.0	8.5	13.0	2.0	1.0 LOA, 3.0 SPEC
19	SAT	B	3.0	9.0	0.5	2.0	14.5	19.5	8.5	1.0 LOA, 1.0 SPEC
20	SUN	B	1.0	8.0	0.5	2.0	11.5	16.5	2.5	1.0 LOA, 1.0 SPEC
25	FRI	B	3.5	7.4	0.5	2.0	13.4	17.0	0.0	1.0 LOA, 1.0 SPEC
26	SAT	B	0.0	11.5	0.5	1.0	13.0	17.5	1.0	1.0 LOA
31	THU	B	2.0	3.5	0.5	2.0	8.0	12.0	0.0	1.0 LOA, 1.0 SPEC
3	THU	C	5.0	3.0	4.0	1.0	13.0	11.0	4.0	1.0 SPEC
4	FRI	C	4.5	4.0	4.0	1.5	14.0	9.5	5.5	1.5 SPEC
9	WED	C	2.0	9.0	4.0	1.0	16.0	15.5	2.0	0.5 AWOP, 0.5 SPEC
10	THU	C	2.0	9.5	4.0	2.0	17.5	17.5	7.0	1.0 AWOP, 1.0 SPEC
15	TUE	C	4.0	2.0	3.0	5.0	14.0	9.5	2.5	1.0 AWOP, 4.0 SPEC
16	WED	C	1.5	3.5	3.0	3.0	11.0	7.0	0.0	1.0 AWOP, 2.0 SPEC
21	MON	C	4.0	4.0	4.0	1.0	13.0	10.5	0.0	1.0 AWOP
22	TUE	C	2.0	3.5	4.0	1.5	11.0	10.0	0.0	1.0 AWOP, 0.5 SPEC
27	SUN	C	2.0	8.0	4.0	1.5	15.5	15.0	0.0	1.0 AWOP, 0.5 SPEC
28	MON	C	3.0	4.5	4.0	1.0	12.5	14.0	0.0	1.0 AWOP
AVG DAILY			3.1	5.5	2.8	1.9	13.2	14.7	3.4	
AVG A			4.3	5.5	3.7	1.4	14.8	16.0	4.8	
AVG B			2.0	5.9	1.0	2.3	11.3	16.0	3.3	
AVG C			3.0	5.1	3.8	1.9	13.8	12.0	2.1	
RANGE			0.0-9.5	1.0-11.5	0.5-4.0	0.0-5.0	8.0-20.5	7.0-24.5	0.0-13.5	
AL - Administrative Leave		LOA - Leave of Absence				MAN OT-Mandatory OT				
AWOP - Absent Without Pay		ML - Military Leave								
FH - Floating Holiday		OPST - Strike Team								
JD - Jury Duty		SPEC - Special Assignment								
U:\PATTERSON\SuppressionLeave\1805										



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

June 11, 2018

TO: Advisory Fire Commission

FROM: Jeff Carman, Fire Chief

RE: Fire Chief's Report

- Fire Station 16 (Lafayette): Construction is in progress. There were a few challenges related to two large oak trees on the property, and we sought and received permission from the City of Lafayette to remove them. As mitigation for the trees that were removed, additional trees will be planted. Earthwork, retaining walls, and the new fence line should be completed by June 28, 2018. Significant efforts have been made to communicate and coordinate directly with the neighbors who will be affected by the project.
- Fire Station 70 (San Pablo): The architectural drawings are 99% complete. The final geotechnical reports have been received, and the phase two environmental analysis should be completed this month. We will soon submit for a building permit and anticipate bidding the project later this summer.
- Fire Station 9 (Pacheco) and Fire Station 86 (Bay Point): District staff has been meeting regularly with County Capital Projects and the architect. We are still in the design phase. Following conceptual development, we will initiate the CEQA review process.
- The Fire District's Hazardous Materials Response Team is operational and our personnel have completed orientation and training. The HazMat response vehicle has arrived in the District and is currently undergoing warranty work. This new response model will ensure an immediate response to all hazardous materials incidents within the Fire District. As an OES assignee, the District can also be called upon for mutual aid response throughout the state.
- May 2018 signified the tenth anniversary of the Fire District's participation in the FEMA National Urban Search and Rescue Task Force (USAR) based out of Oakland Fire. There are 28 task forces across the United States, two of which are in Northern California. The USAR task forces can be mobilized and respond to significant incidents such as hurricanes, earthquakes, and manmade disasters.

- The anticipated wildland fire season has arrived in California. The Fire District has already responded to several significant fires involving annual grasses and brush and as a result we have increased the number of resources assigned to reported wildland fires. This year the Fire District will continue to staff its firefighting bulldozer and will continue to maintain a water-dropping capability off of the Sheriff's helicopter. We anticipate another very busy wildland season statewide.
- Fire District staff celebrated Public Safety Dispatcher Appreciation Week by attending a lunch honoring the men and women who provide these vital services. Although our responders in the field rely heavily on their work, our dispatchers are often under-recognized. During the ceremony, our dispatchers were referred to as our FIRST first-responders because they are often the first person providing care and comfort to those in need.
- The District is recruiting for Fire Academy #52 which will commence in the fall. It is anticipated that our academy will be full with 30 firefighter recruits. The recruits will fill behind anticipated vacancies caused by retirements as well as the deployment of Engine 16 in Lafayette. Graduation of Academy 52 will be in the spring of 2019.
- In April, the Fire District responded to and extinguished a very large "greater alarm" structure fire in Concord. The fire was well established when our first companies arrived on scene from just a few blocks away. During the firefight, a catastrophic failure of the scaffolding system occurred and narrowly missed a firefighting crew nearby. Fortunately, no firefighter or civilian injuries or fatalities occurred. Although the fire was brought under control within a few hours, fire personnel including fire managers, fire investigators, and firefighters remained on scene for days working with Concord city officials and others to bring the incident to a close and reoccupy neighboring occupancies. Fire loss is estimated at over \$60 million. The fire cause is under investigation.
- Effective June 1, 2018, the Fire District created its newest division, Fire/EMS Communications. This decision was made because of the size and complexity of the Regional Fire Communications Center. The Division includes twenty-one fire dispatchers, twelve EMS dispatchers, three radio technicians, three IT technicians, one GIS technician, three supervisors, and one clerk. The Center dispatches for every fire district/department in the county, except San Ramon and Richmond, and also dispatches all ambulances in the county except those assigned to San Ramon and Moraga. In total, the Center dispatches approximately 120,000 emergency calls annually and processes approximately 180,000 phone calls annually.

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

5/15/2018

CONDITION:
 A= Obsolete C= Beyond economical repair
 B= Worn out D= Damaged/wrecked beyond repair

PAGE 1 OF 1

	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	N/A	19	Workstations	\$1900	B
2.	N/A	6	Lateral file cabinets	\$200	B
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

6/24/2018

CONDITION:

A= Obsolete
B= Worn out
C= Beyond economical repair
D= Damaged/wrecked beyond repair

PAGE 1 OF 1

COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	N/A	2		
2.	737	1		
3.	839	1		
4.	288	1		
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				